

COPYING & COPYRIGHT

Did you know that copies made on this equipment are subject to Canadian copyright law? Know your rights and responsibilities!

Not Sure What's Fair?

Contact us if you have any doubts about proceeding. Any proposed copying or communicating under Fair Dealing that exceeds the limits in these Fair Dealing Requirements must also be referred to the Copyright Office at:

COPYRIGHTOFFICE@UWINNIPEG.CA

Need more Information?

For more information on Copyright at The University of Winnipeg please visit our website at:

COPYRIGHT.UWINNIPEG.CA



THE UNIVERSITY OF
WINNIPEG

REMEMBER

To copy or scan materials you must:

Have permission or a license from the copyright owner or comply with the Fair Dealing Requirements.

WHY?

The Copyright Act

The Copyright Act governs the right to make copies of copyright-protected material (books, articles, works of art, and more) in Canada. It contains a Fair Dealing exception that permits the fair use of a part of a copyright-protected material without permission from the copyright holder or the payment of copyright royalties.

The Fair Dealing exception

To qualify as Fair Dealing, the “dealing” must be for the purpose of education, research, private study, criticism, review, news reporting, satire, or parody. It must also be assessed as fair.

Assessing fairness

Canada’s Supreme Court has identified six factors to consider in assessing fairness:

- The purpose of the dealing
- The character of the dealing
- The amount of the dealing
- Alternatives to the dealing
- The nature of the work
- The effect of the dealing on the work

Our Copyright Policy

The University of Winnipeg has adopted a copyright policy to assist in identifying what may be copied under the Fair Dealing exception. Having applied the above assessment and with the reasonable belief that a proposed copying is fair, the copying of short excerpts of copyright-protected material is permitted as described in the requirements below.

REQUIREMENTS

Use the Fair Dealing exception appropriately

Employees, students, and other persons at The University of Winnipeg may copy and communicate, in paper or electronic form, a short excerpt from a copyright-protected material for the purposes of: research, private study, criticism, review, news reporting, education, satire, or parody.

Cite the source

Bibliographic information must be provided when copying or communicating short excerpts from copyright-protected materials under these Fair Dealing Requirements.

! The following examples qualify as a short excerpt:

- Up to 10% of a copyright-protected material
- One chapter from a book
- A single article from a periodical
- An entire artistic work (including a painting, print, photograph, diagram, drawing, map, chart, or plan) from a copyright-protected work containing other artistic works
- An entire newspaper article or page
- An entire single poem or musical score from a copyright-protected work containing other poems or musical scores
- An entire entry from an encyclopedia, annotated bibliography, dictionary, or similar reference work

! The following is prohibited:

- Copying more of the material than is required to achieve the allowable purpose
- Copying or communicating multiple short excerpts from the same copyright-protected material, with the intention of copying or communicating substantially the entire material

Note: Any fee charged by The University of Winnipeg for communicating or copying a short excerpt from a copyright-protected work must only be intended to cover the costs of the University, including overhead costs.